

Board Chairman, Ron Klestinski, called the regular meeting of the Roncalli Board of Trustees to order at 6:00 pm on Wednesday, February 17, 2016.

The meeting opened with prayer led by Ron Klestinski.

Present:

Steve Bacalzo	Patrick Brandel
Linda Jelinek	Jane Kaderabek
Ron Klestinski	Sr. Michaela Melko
Tim Olson	Jerry Paczkowski
Fr. Dave Pleier	Don Shimon
John Stelzer	Rodney Zahn

Absent and Excused:

Pam Herzog

Minutes from the January 20, 2016 meeting were approved as sent.

Ron Klestinski noted that some of the other schools post their Board of Trustee meeting minutes on their website and he thinks it would be a good idea if Roncalli would do this. It would give the community an opportunity to see how the board operates. After a board discussion it was decided that we would do this; however, the minutes would be retracted as necessary so no particular person get identified in a particular situation. The minutes will be posted after they are approved by the board.

STAFF REPORTS:

Administrative Team: - Written Report was reviewed by Tim Olson and John Stelzer.

John reported that we have 60 freshmen registered at this time and we have 8 more in process. We expect a freshmen class of 70-75 students next year. This year we added six new students at semester time and lost one. Presently we have 68 freshmen.

The 50th Anniversary Golden Gala was well received. Thanks to Candice Giesen for coordinating this event and to those who helped. We are projecting about \$8500 profit.

Mr. Geiger and Mr. Schweigl have volunteered to bring 12 of our males students to an upcoming Christian Men's Conference in Green Bay.

Tim noted there will be a staff in-service this Friday. After the teachers meet on AdvancEd, the faculty and staff will attend a talk by Fr. John Girotti, from the diocese, on Catholic Teaching and Human Sexuality.

The faculty and staff formal evaluations will be done by the end of February.

Ron thanked John for the efforts that were put forth last Friday when the Serra Club was here for Mass and Lunch. Taylor Geiger spoke to the group about Roncalli and his role as Campus Minister. Ron noted that the Serra Club was very impressed with the report that Taylor gave and the work he is doing here.

Business Manager: Written Report reviewed by John Stelzer.

Barbara is preparing for the Board of Directors meeting on February 23, followed by financial aid for next year, and preparing personnel contracts.

Next year the Parental Choice Program is static at 1% of the public school population in our region. The following year it goes to 2%.

Campus Ministry: Written Report.

We are on track to do our 50 service projects for our 50th Anniversary.

COMMITTEE REPORTS:

Education: Written Report.

The committee is working on a policy about designating certain courses as semester courses and full year courses. We will write the policy at the next meeting and then bring it to the board for approval.

We will be expanding our foreign language offerings from 1 to 5 by going to Edify, an on-line program. We have been concerned for a number of years that the only language we offer is Spanish. This will be a pilot program and we will see how it works out over the first year. It will be the first time that we will be offering an on-line class for credit.

Finance/Bldg. & Ground: Written Report reviewed by Don Shimon.

Don reviewed the written debt benchmarks and said that we are still under the 20% benchmark for debt.

We will be making budget adjustments to make up for low numbers in enrollment and international students.

Tim explained that we are starting all over now with host parents as the international students we have had for two years will be graduating this year. If anyone knows of someone who would be interested in hosting a student please let us know.

Development: Written Report reviewed by Jerry Paczkowski.

Development is focusing on the auction this time of year. Solicitors are bringing in contracts and auction items. Raffle tickets are being sold. The book will be going to the printer later in March. John told the board that we received a \$10,000 auction sponsor in place as well as three \$5,000 sponsors for items or areas. The class of '88 is sponsoring a trip for \$3,000, just to name a few things.

Strategic plan review:

We are in process to prepare for our AdvancEd visit. We have been in contact with AdvancEd to schedule our visit. Our visit will be the first or second week of November on a Monday and Tuesday. We are on time with our surveys. Warren Brewer, who compiles our data on our team, was trained by AdvancEd to serve on visitation teams. Last week he did a team visit at St. Lawrence Seminary for their accreditation visit. He learned a lot about what they are looking for at a visit. AdvancEd offers teacher training. For \$400 we can train three additional teachers. We are going to see if we can form a visitation team and we will begin our own classroom visitations in our school in March. The team will visit each teacher and then meet with them to discuss their score. We will then visit every teacher again in late April or early May to compare data to see if there is a change.

Closing prayer – John Stelzer

Please remember Nancy Tomaszewski, our Math teacher, and her family. Nancy's brother passed away this week.

The meeting adjourned to executive session at 6:45 p.m.

The next meeting will be on Wednesday, April 20, 2016 at 6:00 p.m. in the Brothers' Residence.

Respectfully submitted,

Carolyn Anhalt
Recording Secretary