



# Mrs. Paulette Leist

[pleist@roncallijets.net](mailto:pleist@roncallijets.net)

“Organization isn't about perfection; it's about efficiency, reducing stress and clutter, saving time and money and improving your overall quality of life.”

– [Christina Scalise](#)

## Biography

Married to Jim

3 Daughters (Nicole\*, Michelle\* and Katie\*), 1 Son (Jason\*), 1 Daughter-in-Law (Jenny) and 3 Sons-in-Law (Justin\*, Alex, and Lucas) – \* Roncalli Alumni

Enjoys spending time with family (especially playing with a growing list of grandchildren), relaxing with a good book and outdoor fun.

## Education

Associate of Arts and Science, *University of Wisconsin Oshkosh*, Oshkosh, WI

AHA Heartsaver CPR AED Certified

Grant Writing Certificate, LTC

Wisconsin Society of Enrolled Agents Education Seminars and Tax Update Classes

Back to Basics Tax Review and Update Seminars

## Responsibilities

Athletic Department  
Administrative Assistant  
Bookstore Manager  
Registrar  
Roncalli Insights Editor

Time	Location
9:30-3:30	Office – 686-8127
After Hours	Present at home games. Football, Volleyball, Cross Country, Basketball, Wrestling, and Track

## Resources

<http://www.easternwisconsinconference.org/> – Roncalli Athletics Calendar

<https://www.parchment.com/c/reg/?> - eTranscript Exchange

<http://roncallijets.net/Insights.html> - Insights Newsletter