

**RONCALLI HIGH SCHOOL
ANTICIPATED ABSENCE FORM**

Student: You are to submit this form to all teachers before the Anticipated Absence and return the completed form to the main office **three days** prior to the Anticipated Absence.

Student Name: _____ Reason for anticipated absence: _____

List each day you will be absent from school: _____

Under State Statute, Number 118.15, the only reason for excused absence from school is ill health or family emergency. If a parent requests his child's absence from school for other reasons, the absence is termed unexcused. In the case of unexcused absence, the work missed by the student may be made up and credit received at the discretion of the teacher.

The school, being concerned with your child's educational progress, has provided the means for each teacher to inform the parent of his/her opinion relative to the anticipate absence.

Teachers, please check the appropriate column. (Use the reverse side for written comments.)

- Column I Student will be allowed to make up his/her work provided that it is accomplished within the time allotted by the teacher.
- Column II Student will not be allowed to make up the work.
- Column III The type of work being done during the absence cannot be made up.
- Column IV I strongly recommend that your child not be absent as hi/her academic progress cannot afford the lost time.

	Course	Teacher's Signature	I	II	III	IV	Assignment
1A							
2A							
3A							
4A							
1B							
2B							
3B							
4B							

Signature of Parent or Guardian (should be obtained after teachers complete the form.)