

Roncalli High School 2015/2016 Technology Policy

Roncalli High School provides technology resources to students, faculty and staff to promote the development of young men and women of competence, conscience, and compassion through an integrated academic, spiritual, and extra-curricular program. It is expected that technology is to be used in a reasonable, ethical, moral, and legal manner in accordance with the mission statement, beliefs, and values of Roncalli High School.

The Roncalli High School Acceptable Use Policies apply to all technology including but not limited to school issued notebooks, desk top computers, video and audio equipment, and other information storing devices. The use of these technologies is a privilege and are to be used for educational purposes. Anyone violating these policies is subject to school disciplinary action, any applicable local, state, or federal laws, and may face legal prosecution.

Roncalli High School has taken precautions to control access to controversial materials. Roncalli High School is not responsible for materials acquired by a student, for copyright restrictions, user's mistakes, or negligence of any kind incurred by users.

All school technology is subject to inspection. Roncalli High School reserves the right to monitor, access, retrieve, read, and disclose all messages, information and files, created, sent, posted from, stored on school owned computers or systems, (including connections made from sites visited), to school officials, and law enforcement without prior notice. It is a parental responsibility to monitor student use of technology when not in the school setting.

Issue Statement:

Ethics are systems of moral principles that help people make "good" decisions. Computer ethics are a very serious topic. Roncalli High School strives to teach students to be responsible, and ethical users of technology.

It is the intent of Roncalli High school to make Internet access available to enhance student learning. This resource should be used to supplement the curriculum and assist students and staff in meeting their specific educational research needs.

On the global network, it is impossible to control all material. Some users may discover educationally unsuitable information. Through the Internet, students may have access to materials that are illegal, defamatory, inaccurate or potentially objectionable to some people. The acceptable use policy will serve as the guide to foster appropriate use of the Internet.

All users should be aware that the inappropriate use of electronic informational resources could be a violation of local, state and federal laws. Unacceptable use of any technology in the school will result in the suspension or revocation of the privileges and/or appropriate disciplinary actions. The use of the technology and of the Internet is a privilege not a right; the user will be held responsible for his/her actions.

All computers at Roncalli High School are affected by the following acceptable use guidelines:

1. The student may only use his/her password and user ID to enter the computer system.
2. **The student will not bring food or beverage into any computer lab or near any other computers and/or electronic equipment.**
3. The student will follow the directions of the adult in charge.

4. The student will respect and uphold copyright laws and all other applicable laws or regulations.
5. Vandalism or misuse - (The student will not do anything to disrupt equipment or system performance.)
6. The student will not use Roncalli High School technology for personal, financial, or commercial gain.
7. Unauthorized use of programs – (Students can only use programs for which he/she has been given rights.)
8. The student will abide by the e-mail use policy.
9. The student will not engage in any communications or transactions via the Internet unless specified and supervised by the teacher in charge or by the network administrator.
10. The network administrator reserves the right to disable any student's account upon suspicion of improper use of equipment or the violation of any of the stated guidelines.

Any violations will result in appropriate disciplinary actions. If there is a violation of monetary value the student/parent will be held responsible. Students will not hold any teacher or Roncalli High School responsible or legally liable for material distributed or acquired from the network or Internet.

E-mail / Internet Filtering:

Roncalli students should access school approved e-mail. The school computers are not to be used for checking or sending personal e-mails. Hotmail accounts are not allowed and will be blocked by the filtering program. Roncalli High School has an Internet Filter to aid in the reduction of violent, offensive, inaccurate, inappropriate and illegal material found on the World Wide Web.

The following guidelines are the minimum expectations of RHS students:

1. For each violation, the student/parents will be responsible for the cost of recovering and/or reconstruction of damaged software and hardware systems and/or components.
2. Be polite. Do not get abusive in e-mail messages to others, (e-mailing only accepted under supervision by teacher or network administrator). School rules regarding harassment apply to electronic communications.
3. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
4. Do not reveal your personal address or the phone numbers of students or colleagues to other Internet users. In addition, if the use of personal information (addresses, telephone numbers) is necessary or needed for accessing certain information, only the school address and telephone number are to be given out over RHS Internet lines.
5. Be aware that any electronic transmission is not guaranteed. Electronic transmission is only allowed under supervision and consent of the network administrator.

There are also some unacceptable uses of the Internet account. These include, but are not limited to:

1. Using the Internet for any illegal activity, including violation of copyright or other laws.
2. Using the Internet in ways, which violate school policies and behavioral standards.
3. Degrading or disrupting equipment or system performance. (e.g. downloading huge files; sending mass e-mail messages; downloading, uploading, or creating computer viruses).
4. Invading the privacy of other individuals by accessing and/or vandalizing their computerized data.
5. Wasting technology resources, including bandwidth, file space, and printers.
6. Gaining unauthorized access to resources or entities.

Student and Parent Consent:

Roncalli High School wishes to inform parents that the school DOES NOT have control of information on the Internet. Therefore, the information which students have access to through the Internet may include material that is illegal, defamatory, inaccurate, or potentially objectionable or against the values we try to convey to our students. RHS has taken available precautions, which are limited, to restrict access to these types of materials. However, on a global network it is impossible to control all materials, and an industrious user may discover controversial information. RHS firmly believes that the valuable information and interaction available on the Internet far outweighs the possibility that users may procure material that is not consistent with our educational goals. Guidelines will be discussed with students prior to their first use of the Internet.

We recognize the importance of communications with parents since parents are the ones ultimately responsible for setting and conveying the values that their son/daughter should follow. If you have any questions or would like to discuss the Internet or these guidelines, please call us at (920) 682-8801.

NETBOOKS

1. The Roncalli issued notebooks are and remain the property of Roncalli High School. They are issued for student use and are intended for the enhancement of learning and instruction. They are not intended nor configured to be a student's primary technology. They are not intended nor configured for gaming, social networking, extensive video streaming, etc., and are not to be altered in any way without the express permission of the school.
2. Students are solely responsible for the notebook issued in their name. All identifiers, serial numbers, and ID stickers MUST remain intact. Removing or altering identifiers will be considered a serious breach of the conduct code and students fined for damage, responsible for replacement costs, and/or lose their notebook. Stickers, tape, and other labels are prohibited. One identifier is allowed on the case.
3. Students are not to loan their notebook to others. They are to be kept secure when not in use. This is the responsibility of the student to whom the machine has been issued. Students are to use only their own notebook.
4. Damage that the school determines to be the result of abuse or negligence will be the financial responsibility of the student to whom the machine has been issued. This could include paying for all needed repairs or full replacement costs.
5. Student notebooks are subject to inspection at any time.
6. Students are expected to bring their notebook fully charged to school every day.
7. Notebooks are to be open and used in the classroom only when teachers permit them.
8. The notebook remains the property of Roncalli High School and students have no expectation of privacy regarding information stored or accessed on their notebook.
9. Each student is issued a charger. This should be kept at home for charging purposes. Only use the designated charger and cable.
10. Student notebooks should not be taken into locker rooms.
11. Notebooks should be stored in a student's locker prior to lunch.